## **TUESDAY TECH TEACHINGS**

Just a momen

### The presentation will begin shortly.



Month 3, Week 4

The Constant

## What are Tuesday Tech Teachings?

Once-Weekly Presentations focused on a section of a chosen monthly topic.

10-15-minute live demonstration followed by a hands-on do-it-yourself experience.

Post-demonstration Q & A on **any** technology related topic.



## Topic Schedule for this month.

#### Monthly Topic:

**Online Organization** 

• Week 1:

<u>Trivia</u>

Bring your Cell Phone!

- Week 2 (this week):
- What is online storage?
- Week 3:

Google Drive

• Week 4:

**Email Organization** 

• Week 5:

Pictures and Videos: Mobile Phones

## Email systems we'll be discussing today







#### <u>Gmail is Google's free email platform.</u>

Here are some advantages of Gmail:

- 1. Includes a free 15 gigabytes of storage (that's a lot of storage!)
- 2. Allows you to access Google Drive and its associated products
- 3. Accessible from any device
- 4. Allows you to access Google Meet (online video call software)
- 5. Extremely user-friendly interface.



#### Outlook is Microsoft's free email platform.

Here are some advantages of Outlook:

- 1. Includes a free 15 gigabytes of storage (that's a lot of storage!)
- 2. Allows you to access Microsoft 365 apps *online*
- 3. Accessible from any device
- 4. Offers a desktop application for Windows users.
- 5. More advanced features than Gmail

# Let's explore these email softwares.

## Just a heads up...

• There are several upcoming days where Logan will not be at Abbey Park. *NO presentations or tech help will ne held when Logan is not here.* 

- Presentation Days:
- Tuesday, July 1st
- Tuesday, July 8th
- Tuesday, August 12<sup>th</sup>

#### • Tech Help Days Days:

- Monday, May 26th
- Monday, June 30th
- Monday, July 7th
- Monday, August 11th

### Another heads up: summer hours change



Beginning on **Tuesday, June 17th,** Logan will be arriving at Abbey Park at **1:00 pm on Tuesdays**, which is a change from his current time of arrival at 2:30 pm.



Tech help will be available from 1-3 pm, and presentations will remain at 4:00 pm.

## **Any questions?**



### **Next Week: Phones: Pictures and Videos**

Bring your phones and/or tablets!

Tech Help available at the following times: Monday – 2:45-5pm Tuesday – 3-4pm